

# West Bengal Industrial Infrastructure Development Corporation

(Established under W.B. Act XXV of 1974)

**Plot No.-10, Block-DJ, Sector-II, Salt Lake City, Kolkata-700 091**

Memo No.Infra/ 1M-9 / 90 / 688

Dated:13.05.2025

## NOTICE INVITING e-TENDER

**No. IIDC\_13C\_2025\_2026 OF THE SUPERINTENDING ENGINEER, WBIIDC**

**TENDER ID NO: 2025\_IIDC\_845369\_1**

**(Through Pre-qualification)**

For viewing Tender: <https://wbtenders.gov.in/nicgep/app>

The Superintending Engineer, West Bengal Industrial Infrastructure Development Corporation, invites e-tender for the work detailed in the table below. (Submission of Bid through **online**)

Sl. No.	Name of Work	Estimated Amount (in Rs.)	Amount of Earnest Money (in Rs)	Cost of Tender Document (in Rs)	Period of completion	Name of concerned Division	Eligibility of Bidder
1	Service Charges for Providing round the clock security services to different buildings and structures, store materials, electrical installations, office furniture etc..at WBIIDC Raninagar Industrial Park, Raninagar , in the district of Jalpaiguri Pin-735101 for 1(one) year	Rate Invited	6,000.00	236.00 ( Per Set)	365 Days	WBIIDC Raninagar Industrial Park, Raninagar , in the district of Jalpaiguri Pin-735101.	Bonafied, reputed, reliable, experienced and resourceful contractor having requisite credential in similar type of work or as stated in the NIT.

In the event of e-filling, intending bidder may download the tender documents from the website:<https://wbtenders.gov.in>. directly with the help of Digital Signature Certificate.

**Necessary cost of Tender Document (tender fees) and Earnest Money have to be deposited within the stipulated period by the bidder through the following payment mode as per Memorandum of Finance Department , Govt. of West Bengal vide No. 3975-F(Y) dated 28<sup>th</sup> July, 2016 (Refer: “Annexure-I in Bidders guide line”) :-**

- Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway.

**b) Payment through RTGS/NEFT.**

The original documents should be submitted physically for verification to the Estimating Section of the Superintending Engineer, within the stipulated period as stated in NIT. However, the Department (Tender Inviting Authority) will not be held responsible for late delivery or loss of the documents so mailed through post/courier. **Bidder should note that non-submission of documents for physical verification to the Estimating Section of the Superintending Engineer, as mentioned in Sl. No. 18 - Important Information, will lead to rejection of Bid, without any reference.** Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <https://wbtenders.gov.in> . Tender document may be downloaded from website & Submission of Technical Bid/Financial Bid as per tender time schedule stated in Sl. No.18. The documents submitted by the bidders should be properly indexed & digitally signed.

**In terms of Finance Department , Audit Branch, Govt. of West Bengal's Notification No. 4374-F(Y) dated 13<sup>th</sup> July, 2017, the Bidder has to upload valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, along with his bid. The Bidder should note that bid submitted without GSTIN will be summarily rejected.**

1. Both Technical document and Financial Bid are to be submitted in technical (Statutory & Non.-Statutory Folder) and financial folder concurrently duly digitally signed in the website <http://wbtenders.gov.in>. **Bidder should note that when cost of work exceeds Rs.1.00 Crore, bidder should provide declaration with requisite details that in his establishment there is at least 1(one) Degree holder Civil Engineer and 2(two) Diploma holder Civil Engineers who will be posted in work site. Bidder should furnish necessary undertakings.**
2. The Technical document and Financial Bid be submitted online on or before **20.05.2025 up to 05.00 p.m.** The Financial Offer of the prospective tenderer will be considered only if the TECHNICAL Document (both statutory and non-statutory) of the tenderer found qualified by the Superintending Engineer/ Tender Committee, WBIIDC. The decision of the Superintending Engineer/ Tender Committee, WBIIDC will be final and absolute in this respect. The list of both Responsive and Non-Responsive Bidders will be displayed in the website and also in the Notice Board of the office of WBIIDC, on the scheduled date and time.
3. **Eligibility criteria for participation in the tender.**
  - i) Intending tenderers should produce credentials of **a similar** nature of completed work of the minimum value of **40% (Forty percent)** [price updated @ 10% per annum compoundable from the date of completion of work] of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

- ii) Intending tenderers should produce credentials of **2 (two)** similar nature of completed work, each of the minimum value of **30% (Thirty percent)** of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or.
- iii) Intending tenderers should produce credentials of **one single running work** of similar nature which has been completed to the extent of **80% (Eighty percent)** or more and value of which not less than the value (i) above;

In case of running works, only those tenderers who will submit the certificates of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

**N.B.:- Completion certificate should contain a) Name of work, (b) Name and address of Client, (c) Amount put to tender, (d) Date of commencement of work (e) Date of completion of work, (f) Final Bill Value. Completion certificate must be attached with respective work order and work schedule. This completion certificate be issued by engineering officer not below the rank of Executive Engineer or for non-engineering organization by Drawing and Disbursement Officer of concerned Accounts Office. Payment Certificate will not be treated as credential.**

- iv. A bidder is not permitted to participate, if he has been debarred or penalized for any reasons out of work, by any Government department. During the bidding process if it is found that the firm has been debarred or penalized by any Govt. Department, the bid will be rejected outright.
- v. In terms of Finance Deptt., Govt. of West Bengal G.O.No.4608-F(Y), dt.18.07.18, **when Bid rate is 80% or less of Estimated Amount put to Tender**, the bidder shall submit Additional Performance Security @ 10% of the Tendered Amount from any Schedule Bank, before issuance of work order.
- vi. Current Income Tax Acknowledgement Receipt, valid P.T. Deposit Challan, Pan Card, **Goods and Service Tax (GSTIN) Registration Certificate along with Identification Number GST Act, 2017** are to be accompanied with the Technical Bid Documents. [ non-statutory documents ].  
Tax Invoices(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017.

- vii. In case of Proprietorship and Partnership Firms and Company the Tax Audited Report is to be furnished along with Balance Sheet & Profit and Loss A/c. for the Assessment Year **2021-2022**. [Non statutory Documents]
- viii. Declaration regarding Structure and Organization duly digitally signed by the applicant to be submitted along with application.
- ix. Registered Unemployed Engineers' Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, and Current N.O.C. from A.R.C.S., Minutes of last AGM. And also submit documents of the society consists at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering. (Non-Statutory documents)
- x. Joint venture will not be allowed to participate in the above NIT. A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.
- xi. An undertaking shall be given stating thereby that the Firm has not been debarred or penalized for any reasons out of work, by any Government Department during last five (5) years.
- xii. Where there is a discrepancy between the unit rate and corresponding total amount resulting from multiplying the unit rate by the quantity in the BOQ, the unit rate quoted shall govern.
- xiii. Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
- xiv. The Partnership Firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. [Non statutory Documents]
- xv. No mobilization/secured advance will be allowed. No price preference will be allowed to any category of bidder.
- xvi. The executing agency (successful bidder) may not get a running payment unless the gross amount of running bill will reach 30% of the tendered amount. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.2911 (ii) so far as they relate to quantum and frequencies of payment are to be treated as superseded.
- 4. Intending bidder if desires may attend pre-bid meeting.
- 5. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the **Registration Act, 1908**.

6. The prospective tenderer shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed at his own cost.
7. **Apropos Finance Department, Audit Branch, GoWB's Memorandum No.4905-F(Y) dt.17.09.2014, it has now become mandatory to make payment through Electronic Mode (e-Payment) directly to Contractor's account. All Bank details are to be submitted by the Executing Agency so that payment can be made online to his Bank Account.**
8. **No mobilization / secured advance** will be allowed.
9. All materials such as cement, steel which are required for the proposed scheme as mentioned including cement, steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and **shall be procured and supplied by the agency at their own cost including all taxes.** Authenticated evidence for purchase of cement and steel are to be submitted alongwith challan and test certificates. In the event of further testing opted by the E-I-C then such testing from any Govt. approved testing laboratory shall have to be conducted by the agency at their own cost.
10. Steel materials procure & supply by the contractor shall be of TOR steel rod / HYSD / TMT Bar of Fe415. Fe500, Fe550/550D grade (The grade to be decided by the E-I-C or as per instruction reflected on the approved drawing of this department or as stipulated in the departmental priced schedule of rates.
11. Cement procurement and supply by the contractor shall be of Ordinary Portland Cement 53 grade, 43 grade conforming (IS 8112) or PPC/PSC (The grade to be decided by the E-I-C or as per instruction reflected on the approved drawing of this department or as stipulated in the departmental priced schedule of rates.
12. The Contractor shall also abide by the provision of the child labour (Prohibition and regulation Act.1986). No labour below the specified age (as per G.O.) shall be employed on the work.
13. **Intending bidder may submit/ produce original documents as specified in Sl. No.18 "Important Information , Date and Time Schedule" Sub No.7, either at "West Bengal Industrial Infrastructure Corporation, Plot No.-10, Block-DJ, Sector-II, Salt Lake City, Kolkata-700091"**
14. **Constructional Labour Welfare Cess @ 1( one) %** of cost of construction will be deducted from every Bill of the selected agency, Vat, Royalty & all other statutory Levy/Cess will have to be borne by the contractor & the rate in the schedule of rates is inclusive of all such taxes and cess as stated above.
15. **In connection with the work of value up to Rs.100 lakh Arbitration will not be allowed. The Clause No. 25 of WBILDC Form No. 1 is to be considered in this regard.**
16. **In no case permission will be accorded to any firm for more than 1 (one) job.**
17. **Bids shall remain valid** for a period not less than **120 (One hundred twenty) days** after the dead line date for Financial Bid / Sealed Bid submission. Bid valid for a shorter

period shall be rejected by the Superintending Engineer, WBIIDC as non-responsive. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

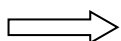
### 18. Important information

#### Date & Time Schedule

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. Documents (online) (Publishing Date)	13.05.2025 at 5.0 pm
2.	Date of Pre-Bid Meeting	16.05.2025 at 12.00 a.m.
3.	Documents download / sell start date (Online)	13.05.2025 at 06.00 p.m.
4.	Documents download / sell end date (Online)	20.05.2025 at 05.00 p.m.
5.	Bid submission start date (Online)	13.05.2025 at 06.00 p.m.
6.	Bid Submission closing date (Online)	20.05.2025 at 05.00 p.m.
7.	Date of submission of intimation of deposition of the cost of Tender Documents and Earnest Money deposit and verification from original copies for i) Completion certificate with work order ,ii) P.Tax registration certificate and current P. Tax deposit challan, iii) PAN Card, iv) Income Tax Return for assessment year 2021-2022, v) Tax Audited Report for assessment year 2021-2022, vi) Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, vii) ESI Registration, viii) EPF Registration ix) partnership deed/ company's article of association and memorandum, viii) for registered unemployed engineers' co-operative society- bye law, current audit report, current N.O.C. from A.R.C.S. etc., x) prequalification application(sec-B, form-I), xi) structure & organization (section-B, form-III) and experience profile (section-B, form-V) (Off line), Tread License.	21.05.2025 & 22.05. 2025(From 10.30 a.m. to 05.00 p.m.) AT :- a) West Bengal Industrial Infrastructure Development Corporation, Plot No.-10, Block-DJ, Sector-II, Salt Lake City, Kolkata-700 091.
8.	Bid opening date for Technical Proposals (Online)	23.05.2025 after 10.30 a.m.
9.	Date & Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Bidders
10.	Date of uploading of list of bidders along with the offer rates through (online)	Within 5 (Five) working days after opening of Financial Proposal
	Also if necessary for further negotiation through offline for final rate	If required, will be notified within 3 (Three) working days after uploading the offered rates of Bidders

LOCATION OF CRITICAL EVENTT

**Bid opening Place  
(including Pre-Bid Meeting)**



West Bengal Industrial Infrastructure Development Corporation  
Plot No.-10, Block-DJ, Sector-II, Salt Lake City,Kolkata-700 091

19. **Price preference** will not be allowed in this e-NIT.
20. The Agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Engineer-in-Charge at his own cost from the date of completion of the work. If any defect/ damage is found during the period as mentioned above contractor shall make the same good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the Agency will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect.
21. All Bidders are requested to present in the Office of the West Bengal Industrial Infrastructure Development Corporation during pre-bid meeting, opening the financial bid and provide signature with seal. The Superintending Engineer, West Bengal Industrial Infrastructure Development Corporation, may call Open Bid / Seal Bid after opening of the said bid or at any later date to obtain the suitable rate further, if it is required. No objection in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.
22. Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regard will be entertained.
23. **Earnest Money:** The Bidder has to compulsorily deposit amount of Earnest Money being **Rs. 6,000.00** (Rupees six thousand) only for the work. This clause is also applicable for all categories of applicants. Bid submitted without earnest money be summarily rejected. This earnest money will be converted to security deposit for successful bidder. From progressive bill/s balance amount will be deducted, so that total security deposit amount will be 10% of value of work executed. Combined SOR 2017 of PWD (WB) { Vol.I, II & III} w.e.f. 01.11.2017 and latest edition of the book of name "specification for Road and Bridge Works" of the M.O.R.T. & H., Surface Transport (Roads Wing), Government of India, published by Indian Roads Congress, New Delhi, for the specification of various works shall deem to constitute a part of contract under this NIT.
24. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting e-Tender, before submitting offer with full satisfaction. The cost of visiting the site shall be at his/her own expense.
25. The Bidder has to compulsorily deposit cost of Tender Document (Tender Fee). The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids no cost of tender documents shall be reimbursable by the West

Bengal Industrial Infrastructure Development Corporation. The Superintending Engineer/ Tender Committee, West Bengal Industrial Infrastructure Development Corporation reserves the right to reject any application for purchasing Bid Documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any bidder at the stage of Bidding.

26. **Refund of EMD:** The Earnest Money of all the unsuccessful Tenderers, deposited online, shall be refunded in accordance with the **Memorandum of Finance Department vide No. 3975-F(Y) dated 28<sup>th</sup> July, 2016 (Refer: "Annexure-I in Bidders guide line")**.
27. **Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.**
28. **Defect Liability Period (DLP):**  
Full Security Deposit will be refunded to the contractor on expiry of Three months from the actual date of completion of the work.
29. **Conditional/ Incomplete tender will not be accepted under any circumstances.**
30. The intending tenderers are required to quote the rate on line.
31. Contractor shall have to comply with the provisions of (a) the Contract Labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) Minimum Wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
32. In case of ascertaining authority of intending bidders at any stage of tender process or execution of work, necessary registered irrevocable power of attorney is to be produced as and when asked for by the Tender Inviting & Accepting Authority / Engineer -in-Charge.
33. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allow to participate in the tender and that application will be out rightly rejected without any prejudice. The Superintending Engineer, West Bengal Industrial Infrastructure Corporation reserves the right to cancel the N.I.T. due to unavoidable circumstances without assigning any reason, whatsoever, to the bidders and no claim in this respect will be entertained.
34. In case if there be any objection regarding pre qualifying the Agency that should be lodged to the Superintending Engineer, West Bengal Industrial Infrastructure Corporation. within 2 days (48 Hours) from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Superintending Engineer, West Bengal Industrial Infrastructure Development Corporation.



35. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer (L1) if necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and the Earnest Money deposited by the bidder will be forfeited by the Tender Inviting Authority without assigning any reason thereof.
36. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence.

NIT

WBIDC Form No.1 with General Conditions of Contract

EMD Details

BOQ

Special Terms and Conditions and Specifications.

Instruction to the bidders

Annexure-1

Technical Bid

Financial Bid

37. Qualification criteria

The tender inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding.

- a. Financial Capacity
- b. Technical Capability comprising of personnel & equipment capability
- c. Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the digitally signed documents in support of the minimum criteria as mentioned in a, b, c above. If any document submitted by a bidder, is either manufactured or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any stage without any prejudice.

- 38. Bills to be submitted by the contractor along with all required documents viz PF, ESI etc submission documents.**

39. The contractor undertakes to have the site clean, free from all surplus materials, rubbish etc. up to the satisfaction of the Engineer-in-Charge. All surplus materials, rubbish, etc. will have to be removed to the places fixed by the Engineer-in-Charge and nothing extra will be paid in this score.
40. If any documents/Formats/B.O.Q. are found in altered/Tempered shape other than the shape uploaded in the web portal of P.W.D. their participation in the tender will be treated as cancelled and participation in other tender in future may not be considered too.

**General Terms and Conditions**

41. The agency shall deploy experienced Security Guards having good physique so that no theft, pilferage, sabotage activities take place causing loss or damage of stores, office furniture/equipments, installations, other properties and assets of the Corporation in respective locations and in case of happenings of such unwanted incidents, the agency will be held responsible to compensate the loss of such, if any.
42. The agency shall be responsible for updating and production of statutory registers as and when required by the competent authority.
43. The Corporation will not provide any accommodation for the security guards. The agency shall have to arrange for necessary accommodation for their guards at their own cost.
44. No additional payment for deployment of guard on weekly off days and national holidays will be given by the Corporation.
45. All the relevant rules & laws of the State Govt. as amended time to time regarding engagement of security guard should have to be followed by the agency and at the time of submission of monthly bill to the Corporation, a certificate should be produced by the agency regarding observance of the statutory rules & laws of the State Govt. and also the payment made to the personnel engaged by the agency. If any dispute arises regarding non-payment of the personnel, the agency will be liable for such default and this Corporation will have no responsibility on this score.
46. The period of contract will be initially for one year but may be extended or curtailed at the discretion of the corporation.
47. The agency shall make all arrangement and provide other facilities including uniforms, gumboots, torchlight, cells etc. to their guards at their own cost.
48. The security personnel should wear proper uniform at the time of their duty.
49. In case of violation of any of the terms & conditions, the contract shall be treated void and / or may be terminated immediately without assigning any reason to the agency.
50. **Scope of work:**
  - I. Providing security service for office furniture, equipment including fittings and fixtures, official documents, electrical installations, store materials etc. and other assets equipment. Engagement of Security guard should be as per order of Labour Commissioner, Statistic Section, Government of West Bengal and paid to each Security gaurd regularly as per statutory rules and acquaintance roll showing all payments and necessary deduction with deposit the same to the respective departments at the stipulated rate are to be furnished to the respective division office. They should be paid the benefit as per EPF/EFPF Act, ESI Act etc. Agency shall be wholly and exclusively

responsible for due performance for the Entire obligation under Contract Labour (Regulation and Abolition) Act, 1970 and Department shall not in any way be responsible for the breach or violation of any of provision under the said Act and Rules thereunder.

- II. **The rate must include all taxes of State Government. Union Government (like P.T, I.T & GST) & the cost of carriage & all other incidental charges. Necessary deduction i.e. GST,IT, Cess (if applicable) will be as per relevant Govt. order.**
- III. **No. of Security guards is required = 3(two) nos.**
- IV. Duration/ Time of Completion is for 1(one) year initially and it may be extended upto 3(three) year subject to performances of Security gaurdrs.
- V. Minimum Wages for Labour (un skilled) has been calculated following the Circular No. 40/Stat/14/RW/24/2023/LCS/JLC, Date: 04.12.2024 of the Labour Commissioner, Statistic Section, Government of West Bengal . In case of any changes/ revision of the minimum wages ( Col 3 ) with respect to minimum monthly wages and subsequent calculation may be revised accordingly.

SL No	Details	Minimum monthly wages(Rs.)	<a href="#">E.P.F.@13% of monthly wages (Rs.)</a>	E.S.I.@3.25% of monthly wages (Rs.)	Monthly Bonus [ Maximum yearly allowable bonus Rs.5300.00]	Basic (Rs.)per head per month	Total
1	Reimbursed amount regarding wages and service charges paid to each security Guard by the agency read with the point '50 V '	₹ 9,531.00	₹ 1,239.03	₹ 309.76	₹ 441.67	₹ 11,521.46	
2	Service Charges including GST @18% on service charge will be claimed by the agency	to be quoted by the Quotationer					

- VI. The Basic Rate may be revised on the basis of Minimum Wages for Labour (Semi-skilled) of Labour Commissioner, Statistic Section, Government of West Bengal.

Superintending Engineer  
West Bengal Industrial Infrastructure Development Corporation

